

St Margaret's PS Parent Council AGM

Date of meeting: 18th August 2025 (ONLINE)

Attendees:

Helen Snedden (HT)

Ashley Johnston (DHT)

Louise Farquhar (Secretary)

Dawn Clarke (Treasurer)

Gavin Orr

Sarah Thomson (Vice Chair)

Stuart Dobbie (Chair)

Apologies:

Agenda Item	Detail	Decision	Action
1. Welcome and apologies			
2. Treasurer's Report	Spending – buses for panto, £6143 on smart TVs and £145 library quiet zone. Starting balance 2024 – £4472.81 Amount raised this session - £5879.22 Transferred from 'The Voice' account - £1639.94 Balance once TVs paid for - £4537.28		
3. PVG progress	From July 1 st 2025 all elected members to PC need PVG Application to Volunteer Scotland which mean no fee. Pending. This scheme could have an implication on fundraising and allocating funds in the meantime. Discussion was had around the need for all parent helpers (e.g. disco) to have a disclosure form moving forward. This is not the case but will need to be considered before future events.		HS to chase up with Duncan Steel at Volunteer Scotland.

4. Funding requests	7 smart TVs left to replace (4 from full time classroom spaces) Replacement of water fountain was discussed but decided HS to speak to FC first as this is a health and safety issue. Ongoing library commitment including soft furnishings. - Library signing out and in barcodes not being used. Surface for outside play area as H&S have deemed dangerous and it is out of use. Discussion around the upkeep costs.		HS to speak to FC re replacement of water fountain. AJ to email DS with soft furnishings requests and also to speak to staff about the signing in and out of books. HS to chase up a quote for the repairs to the surface of the climbing frame area to take to future meeting for discussion.
5. Fundraising suggestions	Discos – to discuss at next meeting depending on turnout. Christmas Fayre – discuss over moving to Spring. This is due to the lack of helpers to organise and the ongoing PVG issue. Christmas cards – nothing decided. Colour Run – to be looked into. Possibly alongside Spring Fayre. Summer Raffle – was very successful again. Dress down days – still going to panto bus. Request to share regular updates with parent/carers. *ALL FUNDRAISING DEPENDANT ON MORE PARENTAL INVOLVMENT*		HS/AJ to arrange panto bus updates to parents/carers.

6. Vacancies to be filled	Secretary, Treasurer and Fundraising Lead Year group reps No other parent/carers on call to be able to carry out the necessary voting for new members. Discussion was held around getting other volunteers to help with PC.		SD/HS to send out joint appeal discussing the need for more parental involvement or the need to disband the PC.

7. School update	School Improvement Plan and Standards and Quality Report available of website. Outdoor learning Literacy Numeracy Challenging the 'coasters' Relationships policy		
8. AOB	Library boxes NEXT MEETING – Monday 6th October 2025		SD to look into charities to take boxed books which are left.