

Session 2014 - 2015

Minutes of meeting held on 4th November 2014

Welcome: **The meeting opened at 7.10pm**

Sererunt: Michael Stuart (MS), Alison Drackford (AD), Lisa Duncan (LD), Anne Bateman (AB), Stacey Collier West (SCW), Louise Simpson (LS), Amy Proudfoot (AP), Catriona Currie (CC), Gordon Lawless (GL), Jonathan Balloch (JB), Fiona Trotter (FT), Helen Hunter (HH), Lynn Careswell (LC), Sara Louise Johnson (SLJ), Sian Livingston (SL)

Apologies: none

Next Meeting: **2nd December 2014 @ 7pm**

Minutes of Last Meeting: 7th October 2014

Matters arising and New Matters

DRAFT

Welcome

MS welcomed everyone to the meeting.

Minutes of Last Meeting

Minutes of meeting dated 7th October 2014 were accepted – Proposed by JB Seconded by GL

Financial Overview (AD)

Halloween disco raised £482 – clear of any deductions

Activities

Halloween Disco

LD requested that helpers/PTA members for future disco's should be there at start of let to help with setting up etc

LD also asked that Future flyers for disco's contain the phrase - **By ticking this box you agree to arrive at school on the night of the Disco and will then be allocated a role for the evening.*

It was agreed that windows within small hall should have paper fitted over these to prevent re-occurrence of youths looking into hall & banging on emergency exits – this would be carried out at future disco's.

Future Activities

Christmas Disco – 12th December 2014

MS/HH to prepare & issue flyers for this event ASAP

3 Kings Night

Currently around only 30 tickets sold!

MS/HH to do flyer for bag drop & sell at forthcoming Christmas Fayre.

Also sell at forthcoming parent's evenings on 19th & 20th November 2014

HH/MS to get tickets printed this week

Photographer

HH advised -

8 people for Wednesday Night – very poor

12 people for Saturday Night

MS to promote this event on Facebook page & try to drum up more business for Wednesday evening especially.

Christmas Fayre

Let for Fayre previous night agreed as 5 – 8pm on 21st November 2014

School staff list & P7 helpers – SCW & AB will ask staff to add their names to the list in staff room.

P7 permission slips required – AB & SCW will organise this.

AB requested that all home baking should be appropriately labelled.

Flyer for Fayre to be issued in bag drop w/c 10th November 2014

MS has agreed with Donna Caldwell re. Tea urn – MS will arrange pick up nearer time.

Hot dogs – quantity to be purchased to be decided – No Onions to be purchased/supplied!

MS to erect roadside signs

MS to erect Fayre Banner

SLJ advised that learning teams will sell tea lights etc – stall will require helpers

AD knows someone who could sell holly wreaths – usually small table with someone to take orders

AB agreed to be on front desk for start on Fayre to collect money etc

Christmas Raffle

Prizes are down from last year quite a bit – a lot of companies saying NO

HH advised that Loch Fyne Hotel are offering prize of 1 night Dinner, Bed+Breakfast & use of facilities for £150 – PTA would have to pay for this – this year struggling for star prize which is needed to allow more tickets to be sold – PTA agreed to pay this to allow tickets to get printed.

LD also has a friend in Vodafone shop who could possible donate an Iphone as a star prize.

AB asked if consideration had been given to Helicopter Rides – HH will look into this.

Bo'ness Steam railway – HH to look into this for possible prizes

Afternoon tea at Gleneagles – this was another option – is around £35/40 – PTA would have to pay this.

Christmas Cards

CC advised that profit on this item is around £827 – she is awaiting large box delivery to school.

School to advise CC when this arrives to allow distribution.

Tea towels – possibly do these next year & include nursery

Facebook request – Kirsty Jack has donated Christmas Cards for PTA sale – all proceeds to PTA funds – this was agreed by all.

Newsletter

Next Newsletter will be February 2015

Social Convenor

Nothing to report – lets all up to date

School Update

AB – school budgets are very very tight – savings of around 20 million required.

AB would like to pursue fundraising for new school sound system instead of using funds for buses etc – buses are expensive & don't really add value to the school – raising funds for Sound System would be a better route.

AB also advised that school may consider asking parents to fund full amounts for school trips – currently subsidised – Parents may have to contribute £5 per trip.

AB advised that from April to June & August to October almost £6000 paid out for buses

Suggest starting collection bucket & thermometer indicator to raise funds for School Sound System – every penny, 10p etc counts – i.e. loose change could be donated into collection bucket.

Parent's evenings are -

19th November between 3.30 til 6pm

20th November between 4.30 til 7pm

Correspondence

None

AOCB

Poster required indicating our £6000 target for Sound System – promoting this in any way possible.

Sell 3 Kings Tickets at Parents Evenings

Poster required for Parents Evening promoting PTA – MS to advance.

LD - PTA magazine was free & is now chargeable – agreed to un-subscribe from this.

FT – buy approx 140 bottles of water for forthcoming events

LD – update Facebook page with appropriate pictures & school logo.

Also make Facebook page easier to find/search for – MS to re-vamp this area

2 Bag packing dates have been agreed with Sainsbury's Linlithgow – dates will be advised

Date of next meeting to be **2nd December 2014 @ 7pm**

Meeting Closed at 8.15pm

Prepared MS 12.11.14