

Session 2014 - 2015

Minutes of meeting held on 5th May 2015

Welcome: **The meeting opened at 7.15pm**

Sererunt: Michael Stuart (MS), Lisa Duncan (LD), Gordon Lawless (GL), Catriona McIvor (CM), Sian Livingston (SL), Ann Bateman (AB), Stacey Collier West (SCW), Jonathan Balloch (JB), Alison Drackford (AD)

Apologies: Fiona Trotter (FT), Louise Simpson (LS), Sara Louse Johnson (SLJ), Helen Hunter (HH), Lynn Careswell (LC),

Next Meeting: **2nd June 2015 @ 7pm**

Minutes of Last Meeting: 3rd March 2015

Matters arising and New Matters

DRAFT

Welcome

JB welcomed everyone to the meeting.

Minutes of Last Meeting

Minutes of meeting dated 3rd March 2015 were accepted – Proposed by LD Seconded by JB

Financial Overview (AD)

Accounts submitted to Sealock House.

Numbers down on last disco – still raised around £300-£400 – plenty of helpers attended.

PTA have funds of around £3000 currently

Activities

Easter School Disco

Numbers down but still reasonable funds were raised – plenty of helpers attended.

Sound System Review

All installed & working perfectly – school delighted

Initial feedback from parents/pupils & teachers is very positive.

Blue Bag Review

Total of 20bags were eventually collected with total weight of 112.9kg – works out at around £56.45.

MS disappointed with this collection, however will continue with next uplift which is due on 9th October 2015

Several factors could have contributed to low collection rate – flyer issue date, other collection companies in area carrying out collections, Easter break meant it wasn't on people's minds etc.

Future Activities

Sainsbury Bag Packing

Event due to take place on 30th May 2015.

LD will contact HH to check status/times etc

Bag drop required for this event.

Facebook promotion for this event as well.

During meeting advised this event will now NOT take place due to re-organisation at Sainsbury's Linlithgow.

Other dates have been put forward & will be discussed at later date.

3 Kings Night

LD advised that FT had booked this for next year – 5th February 2016 – acts are Robbie Williams & Michael Buble

Summer School Disco

19th June 2015 with usual times of

5.45pm until 7pm for P1 to P3 (including nursery)

7.30pm until 8.45pm for P4 to P6

AB & SCW requested PTA arrange disco person for P7 leavers event on 18/6/15 between 6 – 8pm

MS to arrange disco person for P7 event & PTA will pay for this – usually paid on the night.

Flyer to be issued with theme of summer dress – sunshades, shorts etc – fancy dress?

Nursery to be included in Summer Disco as part of integration into school.

Games Night

HH to prepare flyer for event – 5th June 2015 – 6pm until 8pm. Let required from 5pm until 9pm

Possibly raffle un-used lodge holiday ticket.

Tickets to be checked & printed as per last event.

Tickets should be Adult & Child combined.

Tea/Coffee/Biscuits at this event? As part of entry ticket?

P6 & P7 helpers for this event would be required.

Separate sub-meeting agreed to arrange event – Claremont 13th May 2015 at 7.30pm

P7 Leavers Event

AB & SCW requested PTA pay for disco person – MS to arrange/book.

Event from 6pm until 8pm

Let required from 5.30pm until 9pm

P7 Yearbook

Roz Dickson usually involved with this – MS to get in touch to move this forward

PTA support this by paying for yearbooks – usually around £180

Race Night

Date/times/concept to be agreed – possibly Grangemouth Golf Club?

LD will check with Mrs Stannage on usual format for these events as she has organised previously for Buskit.

Optional dates – 11/12th September 2015 or 18/19th September 2015 – JB to check availability of venue.

Newsletter

Usually issued before break for summer – HH will more than likely be in process of preparing same.

Social Convenor

All lets up to date.

Additional lets required as per minutes.

School Update

Sound System installed & utilised.

HMIE inspection was very well received.

Other schools will attend St Margaret's to utilise & build on our school's experiences.

Animation events are ongoing – pupils enjoy this.

Learning Teams are continuing.

French being taught throughout school from Nursery through to P7

Spanish next year as part of 1 plus 2 language initiative.

Flame Language course attended by staff.

AGM Notice

MS advised that AGM will take place on 25th August 2015 at 7pm – let required for this between 6.30 until 8pm

Correspondence

None

AOCB

GL asked if PTA could fund protective covers for library books – inexpensive & this was agreed.

Blinds for games hall – status of this was discussed – unsure?

CM – will do self portrait tea towels this year for nursery in lieu of Christmas cards

M&M production in school this year – around £900 (drama show) -Jungle Book this year – would PTA consider funding this next year? General agreement that PTA would pay for this next year.

Tea towels ideally this year & include nursery

Date of next meeting to be **2nd June 2015 @ 7pm**

Meeting Closed at 8.25pm

Prepared MS 8.5.15