

Session 2014 - 2015

Minutes of meeting held on 6th January 2015

Welcome: **The meeting opened at 7.10pm**

Sererunt: Michael Stuart (MS), Lisa Duncan (LD), Anne Bateman (AB), Stacey Collier West (SCW), Louise Simpson (LS), Jonathan Balloch (JB), Gordon Lawless (GL), Fiona Trotter (FT), Alison Drackford (AD)

Apologies: Sara Louise Johnson (SLJ), Catriona Currie (CC), Helen Hunter (HH)

Next Meeting: **3rd February 2015 @ 7pm**

Minutes of Last Meeting: 2nd December 2014

Matters arising and New Matters

DRAFT

Welcome

JB welcomed everyone to the meeting.

Minutes of Last Meeting

Minutes of meeting dated 2nd December 2014 were accepted – Proposed by JB Seconded by GL

Financial Overview (AD)

AD indicated the following funds were raised from recent events –

Christmas Disco = £479.33

Photographer = £215.00

Cards = £37.00

3 Kings Tickets = £540

MS advised that gambling licence has been re-newed at a cost of £20.

Activities

Christmas Fayre Review

Reviewed at last meeting

Christmas Disco

Well attended with plenty of helpers & good funds raised, even though it appeared quieter.

Photographer

HH has advised MS that “un-happy customer” has now been dealt with in conjunction with photographer.

Next photographer event should include time slots allocated on size of party etc.

Photographer would prefer to be involved in allocating appropriate time for future sittings.

Photographer has offered “booth” at forthcoming PTA events (including disco’s) – cannot book specifically i.e. if they are available they will attend at short notice. Booth includes fancy dress items etc – possible sell photos on night?

Raffle Ticket Sales

AD advised that around £1418.96 was taken in – results in around £1000 clear raised after expenses.

LD suggested a Summer Time draw/Raffle instead of Christmas – possibly draw at school concert – it was agreed that this may happen within the next 18 months i.e. not immediately

LD requested that people look out unwanted gifts, toiletries etc for use as tombola prizes for future draws.

3 Kings Ticket Sales

It was agreed to promote this as much as possible.

Group Text, School Tweet, Facebook, Bag Drop etc

Above notifications should be carried out nearer end of month as a reminder for parents.

Act is Tina Turner/Lady Gaga

FT requested that people donate items to allow a goody hamper to be created for raffling on the night - i.e. wine, drinks, chocolate, toiletries etc – hopefully PTA members can donate items.

Future Activities

Future School Disco Dates

Easter – 27th March 2015

Summer – 19th June 2015 – should include nursery

Halloween – 23rd November 2015

Christmas – 18th December 2015

All disco’s

P1 to P3 - 5.45 til 7pm

P4 to P7 – 7.30 til 8.45pm

All lets agreed from 5pm until 9.30pm

MS to agree dates with disco person & ideally have the disco’s person’s wife involved to entertain the children, as she was best. Spot prizes to be made available for disco’s.

Christmas Fayre

Date for Christmas Fayre agreed as 21st November 2015 – time to be agreed – possibly 11am til 2pm

Photographer

Dates for photographer to be obtained after consultation with HH

Possibly spread over 2 weekends – Sat & Sat as last time Wed. sitting was under subscribed.

Bag Packing

Dates for bag packing at Sainsbury's Linlithgow agreed as 30th May 2015 & 5th December 2015 – times tbc

Blue Bags

It was agreed to continue with current company – possibly use another company for another 3rd bag drop during year.

MS to agreed dates & advise accordingly.

Newsletter

MS advised that newsletter was issued pre-Christmas. MS will check with HH regarding status of next newsletter, as this may include notification on sound system & 3 Kings Tickets etc.

Social Convenor

Nothing to report – lets all up to date

Will add in new dates for events.

School Update

AB – Mid February deadline for Sound System purchase – PTA agreed that money is more or less in place.

Figure of £6100 includes VAT which will be re-claimed, therefore funds are available just now.

AB to keep PTA informed relative to money requirements etc

AB will check with Hazel Beattie regarding final dates for sound system purchase etc & detailed requirements.

£1000 Art Council bid has been successful – creating an animation about bullying & the children will be heavily involved.

Correspondence

HH has e mailed MS – 3 Kings – total tickets sold 40 (£600) & 42 requested to be held pending payment (4 groups equates to £630)

40 includes –

9 paid by cheque & given to AD 19.12.14

20 paid by cash & given to AD 19.12.14

5 paid by ?? – Direct to AD

4 paid by cash – still to be banked

AOCB

AB advised that the “mucky” area within the school playground will be infilled with tarmac soon.

Date of next meeting to be **3rd February 2015 @ 7pm**

Meeting Closed at 8.10pm

Prepared MS 9.1.15