

St Margaret's Primary School Parents Teacher Association

Session 2016 – 2017

Meeting held on Tuesday 6th September 2016 after AGM

Welcome: **The meeting opened at 7.25pm**

Attended by: Catriona Currie (CC), Lisa Duncan (LD), Alison Drackford (AD), Louise Simpson (LS), Amanda Rennie (AR), Sharon McDavid (SM), Jane Mason (JM), Stacey Collier-West (SCW), Bernie Kelly (BK)

Apologies: Gordon Lawless (GL), Jonathan Balloch (JB), Jill Dickson (JB), Jenna Mathers (JM), Ann Bateman – HeadTeacher (AB), Sara-Louise Jonson (SLJ)

Matters arising and new matters

Welcome

AD opened the meeting

As there were 2 new participants everybody introduced themselves

Minutes of last meeting

Minutes of meeting dated 7th June were accepted. Proposed by AD, seconded by LD.

Financial Overview (AD)

AD confirmed that we have had outstanding year and confirmed that we made over £10,000 for the 215/2016 school session. She thanked everyone for their efforts and agreed it was a team effort.

SCW advised that the Senior Leadership Team and staff were fully appreciative of all the work that the PTA does and of the funds raised this year.

Future Activities

Bag packing

This has been organised for September 17th at B&M stores in Falkirk and it was agreed that we would bag pack between 10am and 4pm. They will have a maximum of 6 tills open at any one time

- Agreed that PTA members would take an hour slot each
 - 10am – 11 am AD, 11-12 (*To be filled*), 12-1 (*to be filled*) 1-2 (LS), 2-3 (JM) 3-4 (CC)
- PTA to wear t shirts
- CC to issue flyer looking for volunteer packers and to coordinate list of packers and time slots
- CC has buckets and will give to AD before 10am on 17th
- CC to confirm with B&M when we will start packing

Family Bingo

This had tentatively proposed for end Sept but feeling was there was not enough time to organise. Agreed to look at doing an Easter Bingo event/games night.

LD asked if it would be possible to organise a chocolate/£1toy collection from the pupils which would then be used to make up prizes. SCW to discuss with AB

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October Disco

21st October – LD cannot do the bookers order. Agreed to carry forward to October meeting
GL to confirm disco has been booked.

Xmas Fayre

19th November – LD mentioned that she would like to do bottle stall (bottles of wine, juice, fairy liquid etc are in bags, you pay £2 and everyone gets a prize). Suggested everyone hoards wine bottle carriers and SCW suggested that perhaps B&M stores may be able to donate some. CC to investigate

LS to confirm let for the Friday night and the Saturday

LD confirmed that she has started working with potential stall holders

Xmas Disco

9th December

Xmas Cards

Agreed to continue this with Class Fundraising for 2016 for P1s through P7.

- CC to send email with verbiage to go in learning logs to BK and SCW by 14th Sept
- Agreed to put in Learning Log on 21st Sept with 2 weeks to complete
- Plan is to have completed orders delivered in time for Parent Consultation evenings in November

Xmas Gifts for Nursery

Some discussion about doing tea towels again or eco bags

AD to do straw poll of nursery parents to find out what they would prefer

Based on this CC to communicate with AB and Nikki Miles (send to Mrs Crawford) so that whatever the children do is a learning experience for them

Future Activities

Race Night

Previously agreed to do a Race Night in the spring rather than another 3 Kings night. Agreed 3rd March. LD has already spoken with Mrs Stannage but will confirm this date with her.

Discussed potentially doing a family ceilidh or disco but agreed to discuss at a later date.

Newsletter Update (CC)

CC to develop newsletter and ensure that it contains information relating the Xmas Cards learning log. It was felt that having the newsletter published on line was a big saving for the school and that although there had not been any positive feedback to it moving online, people seemed to know what the PTA was working on.

CC will send newsletter for review.

CC will ask GL to post to website and will provide paper copies to P1 only

Once posted CC or GL will ask school to tweet and send group text saying it has been posted and will also update Facebook.

Social Convenor Updates

LS will get all lets booked

Schools Update

SCW provided the following updates

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- As per last year parents will be asked to provide the full amount for school trips (in the past PTA had subsidised trips)
- P7s will no longer go the The Bible Exhibition. The school felt that it was able to provide religious and cultural information throughout the curriculum.
- Nursery parents will be asked to provide the full amount for the annual trip to the theatre,
- P7 transition experiences are paid from school funds
- /Miss S McKenzie is taking responsibility for setting up and coaching a school basketball team. Trials were held and 2 teams have been selected. School will pay for their travel to competitions (approx. 4 per year)
- Tesco Uniforms – Falkirk Council has asked that we do not move ahead with this as they do not want to be seen to promote one company
- The school will have M&M productions in again this year to perform Pinocchio. They planned to ask parents to pay for tickets and SCW confirmed this would be the last year they would be in. LD, AD and CC all said that they would be happy for the PTA to pay for this as they know that the children enjoy the performances. The amount was around £900 and it was agreed that the PTA would pay for this.
- The school is planning to celebrate European Language day in September and asked if the PTA would support this. Agreed that each class would receive £20 and Nursery £50 to provide food to celebrate. Teachers to provide receipts.

Correspondence (secretary)

AD confirmed that GL will continue to maintain the PTA section of the school website.
PVG – CC to complete her application.

AOCB

What to spend money on

Further to previous discussions the plan is to purchase playground equipment. GL is to meet with SLJ (date to be confirmed) to discuss. SCW reiterated that the final decision on what to be purchase would be made with the help of the pupil council and that a full risk assessment would need to be carried out. She also suggested that the pupil council should be involved in the meeting with Falkirk Council over where to erect the equipment and the risk assessment.

Talking Heads

The school is holding a Talking Heads event on 27th September which will look at the roles of the PTA and Parent Council. LD advised that GL and JB had previously agreed to attend but that she will also attend.

AGM

Agreed that AGM will take place on 4th October at 7pm

Date of next meeting to be **October 4th following AGM at 7pm**

Meeting closed at 8.30pm

Prepared CC 06/09/2016