

Session 2015 - 2016

Minutes of meeting held on 3rd May 2016

Welcome: **The meeting opened at 7.00pm**

Attended by: Gordon Lawless (GL), Lisa Duncan (LD), Alison Drackford (AD), Jonathan Balloch (JB), Ann Bateman (AB - Head Teacher), Stacey Collier West (SCW), Louise Simpson (LS), Catriona Currie (CC), Jenna Mathers (JM), Stacey McAlister (SMc), Eilidh Macleod (EM), Miss Beaton (MB)

Apologies: Amanda Rennie (AR) Sara Louise Johnson (SLJ)

Next Meeting: **7th June 2016 @ 7.00pm**

Minutes of Last Meeting: 29th March 2016

Matters arising and New Matters

Welcome

LD opened the meeting as GL was to arrive late.

Minutes of Last Meeting

Minutes of meeting dated 1st March 2016 were accepted – Proposed by CC Seconded by LS

Financial Overview (AD)

AD reported that the online payments from the PTA account has now been set up and we have started to use it. Accounts have been returned from OSCR.

Past Activities

No activities since the last meeting

Future Activities

Summer Raffle

To date, we have 22 prizes.

Tickets are here and CC will do a bag drop later this week.

We have a slot in the Howgate shopping centre to sell tickets. 11am to 4 pm on Saturday 14th May. CC will email out for volunteers

The new Aldi store advised us to contact the Aldi Head Office regarding us selling tickets at the store.

Lisa will look into getting a large poster printed to support our raffle ticket sales

Gordon will try and sell tickets in the Playground in the run up to the raffle

Lisa will provide the Tombola box for the Raffle

Bag Packing

CC reported that we will now plan this for B&M in Falkirk on 17th September. CC will confirm details in a letter to B&M

Blue Bags (recycle clothes etc.)

GL confirmed we have arranged a collection for 17th May. GL will organise a bag drop on Monday 9th May and will include the Nursery in the drop.

June Disco

A letter for the June Disco will be included in the P1 pack. CC agreed to draft a letter that we will get to SMC in time for the Pack being delivered on 25th May. LD & CC will attend the event to represent the PTA.

It was proposed and agreed that we would invite the P6 pupils along to the early disco. This would give any that attend the opportunity to be with the future P1 buddy.

GL was reminded that it would be good to have a School Disco page on the web site that we can refer to for regular disco events. CC will send GL some details that usually go out on a disco flyer. We will also include the form so it can be downloaded and some policy information (allergies etc.)

SMC informed the PTA that the school is moving forward with an upgraded / new web tool. GL will look out for more details as it happens

Newsletter

No update but we will look to do a Summer update at the end of June. AB reported that the school would be organising some Talking Heads events that would be hosted in the evening to allow parents who work during the day to attend. AB asked if we could include some details in our PTA newsletter. The first talking heads event is planned for 27th September and it is hoped representation from the PTA and the Parent Council would be there.

Social Convenor

LS reported that we are up to date with our lets. LS will ensure that we get the appropriate access for the June disco and that bins are available from the start.

School Update

AB had nothing new to report from the school this month. AB confirmed the Concert dates had been set, the new P1's induction was set and the Talking Heads events confirmed (see note attached to Newsletter section)

Correspondence

GL reported the PTA web site was up to date and he noted the actions coming from this meeting for updates. GL looks forward to seeing the new Web tool being adopted by the school.

PVG – JB reported that he has submitted the PVG forms but has not had any replies yet.

AOCB

PTA T-Shirts – JB has ordered T-Shirts and they are ready for collection. JB hopes to collect them later this week. AD confirmed that the invoice had been paid and reminded JB to ask if the shop would like to donate to the Summer Raffle.

School Uniform ... Tesco – CC confirmed that we have agreement from the school to proceed with Tesco clothing and authorisation was complete. CC passed round a form which had a selection of the type of merchandise we can have available on the Tesco web site. CC would listen to feedback and make a selection for this year. CC also share a draft letter that would be used to communicate the Tesco clothing process. CC will organise a bag drop to the whole school.

School Lost Property – We discussed the possibility of selling school lost property if it remained unclaimed for a set period of time. Albeit the theory is good, we agreed that it was not for us at this time.

Outdoor Play items for School – GL reported that he had not yet met with SLJ to discuss a shortlist for outdoor play items that we would take to the Pupil Council. GL hopes to meet during May. LD mentioned she had met with the cross country leader at the school and discussed possible options for a golden mile route. IT was agreed that it would be better to have a shorter route around the playing field rather than a full route around the school. This would allow teaching staff to be able to see all the children as they used the route. It was discussed that a formal path may be useful. AB was not keen as it would be very expensive and is not sure how well used the route would be. We agreed that we would look at options that were inexpensive to establish something that can be used and has a known distance. This may be a series of marker posts around the school give a selection of routes which could be displayed on a sign on the Muga.

Date of next meeting to be **7th June 2016 @ 7.00pm**

Meeting Closed at 8.10pm

Prepared GL 6/5/16