

St Margaret's Primary School Parents Teacher Association

Session 2016 – 2017

Meeting held on Tuesday 2nd May

Welcome: **The meeting opened at 7.00pm**

Attended by: Berny Kelly (BK), Alison Drackford (AD), Lisa Duncan (LD), Sara-Louise Johnson (SLJ), Louise Simpson (LS), Jonathan Balloch (JB), Caitlin Dewar (CD), Yvonne Stuart (YS), Lynsey Simpson (LyS)

Apologies: Stacey McAllister (SMc), Ann Bateman (AB), Jill Stanley (JS), Catriona Currie (CC), Amanda Rennie (AR), Jenna Mathers (JM), Gordon Lawless (GL)

Matters arising and new matters

Welcome

JB welcomed everyone and opened the meeting

Minutes of last meeting

Minutes of meeting dated 28th February were accepted. Proposed by JB, seconded by LD.

Financial Overview (AD)

AD advised we received a cheque from bags to school for £57.20. The bingo raised £845.47. OSCR seem happy with the Amendments to the constitution but next year we will need to include a trustee report.

EGM - Constitutional changes

AD Confirmed OSCR have approved these changes

Activities

Family Bingo

LD said this was a great success. Next time we would over sell tickets as we had a few no shows. One glitch with the phone freezing when calling numbers – perhaps buy a bingo machine or hire from elsewhere. Sweets were a good draw for the kids and we will certainly repeat that also. Discuss a date for the next one at the next meeting.

Easter Disco (Cancelled)

AD said it was more about the children's safety and LD pointed out that there wouldn't have been enough PVG'd members of the committee if there was an incident. It's been a jolt to the parents and YS and LyS agreed it's why they were attending. AD also informed she had another parent interested who was unavailable this evening.

Bags2School collection

AD thought the amount was less than normal but LD confirmed the collection was less. Perhaps look at alternative date or more reminders to parents.

Future Activities

Summer Raffle

St Margaret's Primary School Parents Teacher Association

Update as per CC email: Tickets have been issued to all nursery children (babies and up) through to P7. Facebook is as up to date as it can be, couple of issues with company's links. Jill is also still hassling for prizes! We need to

- YS will go into school and collect money/ticket stubs and returned tickets and give money to AD
- Extra tickets issued to PTA members and ask GL if he can stand around in playground
- Howgate selling Saturday 13th May 11-3 with GL and AD taking the first 2 hours and LD and CC the second 2 hours.
 - Lisa - Louise and Amanda volunteered to wrap lucky dip prizes.
- CC will contact Andrew from Easy ways and see if he has leaflets we can distribute for him
- CC will make up a few posters/flyers and AD will laminate
- We can decide who will do the draw at the concerts until we've been issued tickets!

Bag Packing

AD contact Smyths with a potential date of Saturday 23rd September

Summer Disco

Booker order already done and dates agreed and DJ confirmed

P7 Leavers Disco

DJ was booked and the PTA will pay him during the Summer Disco to avoid the issues of last year.

P7 Leavers Book was confirmed by SLJ as a cost of £240 with £140 printing and £100 fee for organising. This was agreed by the committee. LD asked if SLJ could confirm if she is happy to do this for future years as well.

Newsletter Update (CC)

Agreed we should do one for the end of term so discuss at next meeting

Social Convenor Updates

LS confirmed she will book the next block of meetings soon.

Schools Update

CD confirmed that the children have selected the slide and climbing frame that they want and they were clear it was to be used by all levels of the school. Now the process must go through the council to obtain quotes including safety surfaces.

SLJ asked if we could have information on the PTA for the P1 packs by the 24th May for the meeting on the 31st. AD confirmed that she would talk to the P1 parents as she will be at the meeting.

Correspondence (secretary)

There is no update on the school website

AOCB

200 club fundraising idea

LD said there is potential to make us some money but there would need to be someone who took ownership. AD said plus we only have 9 meetings a year so we could do £10 with double at the December meeting? All agreed we should find out more and discuss at next meeting.

St Margaret's Primary School Parents Teacher Association

Confirmed date for Christmas Fayre as Saturday 18th November

Date of next meeting to be **June 6th at 7pm**

Meeting closed at 8.00pm

Prepared AD 4/5/2017