

St Margaret's Primary School Parents Teacher Association

Session 2017 – 2018

Meeting Tuesday 25th September 2017

Welcome: The meeting opened at 7.30pm (after the AGM). As we had a lot of new faces attending, we did round the room set of introductions

Attended by: Jonathan Balloch (JB), Catriona Currie (CC), Louise Simpson (LS), Gordon Lawless (GL), Lisa Duncan (LD), Alison Drackford (AD), Ann Bateman (AB) Head Teacher, Yvonne Stuart (YS), Lee Conway (LC), Lynsey Simpson (LYS), Dawn Clark (DC), Jen MacAlpine (JM), Lisa Wilson (LW), Louise Arnott (LA)

Apologies: Amanda Rennie (AR), Jill Dickson (JD), Stacey Collier West (SCW) Deputy Head Teacher, Stacey McAllister (SM), Sara Louise Johnson (SLJ)

Minutes of last meeting

Minutes of meeting dated 6th June were proposed by AD and seconded by CC

Financial Overview (AD)

AD had delivered a full set of accounts for last year at the AGM.

AD stated that we had raised £194.48 from bag packing at Smyths toy store. This is a bit down on previous bag packing at B&M / Tesco, next year we will return to a supermarket. CC noted that we have applied for a slot in Tesco for next year.

115 Club Draw

The club draw has been established this year. We have 115 numbers sold and will have a draw for 10 months of the year (£1 per month for each number). Parents/Carers can continue to buy numbers on a pro rate basis (£1 for each of the months left in this year's draw schedule)

Prize winners... 1st = £30 2nd = £15 3rd = £15

September –	1 st prize ... 90 – Lee Robertson
	2 nd prize ... 41 – Jackie Arnott
	3 rd prize ... 95 – Kate Peddie
October -	1 st prize ... 45 – Lee Conway
	2 nd prize ... 92 – Michelle Laird
	3 rd prize ... 62 – Christine Wallace

Activities

- Bag Packing at Smyths
PTA spent 6 hours at Smyths and raised £194.48 (down on previous bag packing events). It was agreed to revisit supermarkets in the future

Future Activities

- Halloween Disco 27th October and Christmas Disco 15th December.
 - **ACTION:** GL to verify the Disco booking
 - Flyer for disco ... will bag drop on 11th October
 - **ACTION:** Need someone to do the stock take and booker run (GL is travelling with work for both Halloween & Christmas discos)
 - LD will organise water and other disco merchandise

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- Christmas Cards (YS)
 - Template has been sent out and returned to school
 - Hope to get the order sheets out before the October break
 - We plan to hand out orders at the Parents Consultation
 - We will organise T-Towels / Tote bags for the nursery
- Christmas Fayre – 18th November (LD)
 - Stalls are filling up
 - We are gathering items for stalls such as tombola etc. LD encouraged all to ask around for additional donations
 - During Next PTA meeting, PTA members will be asked for Hamper donations
 - LD is thinking about a Secret Santa present wrapping stall. Kids would buy a low-priced item and wrap it as a surprise present for a parent
 - We will not have a photographer this year
 - JB neighbour will be asked to be Santa again this year
 - Next meeting, we will be asking for children and teacher helpers. AB will spread the word. LD to ensure parental consent forms are available for the children helpers
 - LD has approached Mrs Brochie to ask if the School Choir is available for the fayre
- Bags2School – Friday 20th October (GL)
 - Bags have been ordered and will be delivered to the School
 - GL will do a bag drop 5th October (before the October break)
- New Ideas ...
 - Race Night – A family race night where kids can join in
 - Movie Night – A family movie night where we charge for a goodie pack, not for the movie
 - Sweetie Tube – give out sweetie tubes and ask for them to be returned after filling with coins/change
 - Silent Auction – sealed / hidden bids for items
 - Ceilidh – Family event

Newsletter Update (CC)

CC reported the Newsletter is drafted and she is just waiting to finalise a few topics. The Newsletter will go out next week. GL will work with SM to get it on the School / PTA web site

Social Convenor Updates

LS will book Monday 6th Nov and Monday 4th Dec for the next PTA meetings

Schools Update

AB provided an update on her cover period at Westquarter Primary. Things have gone very well and she is now back at St Margaret's with very minimal support to Westquarter.

The school has made an excellent start to the new school year. Everyone has settled. The school is well turned out, looking smart in our uniforms and respecting each other.

School funds have allowed investment in various areas including Visual Art, Outdoor Learning, and trips to the Modern Art museum in Glasgow and a visit to Calendar Park. This is being funded by an FME fund (St Margaret's is classed as an affluent school)

KEM testing results are looking good for the school.

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Talking Heads events will be scheduled soon to allow parent access to discuss topics with the head teacher

A school improvement plan is available on the school web site

The school is waiting on structure guidance for the School Funding Report and Impact Statement

The Pupil Equity Fund (PEF) is being used to support reading groups

AB reported that SM had been successful in gaining an award of 3 portable cooking devices for the school.

School Request of the PTA...

AB gave some background to the quotation phase of the playground equipment, having received 2 additional quotes, the quote from Play Dale has been viewed as unrealistic. Play Dale has now been ruled out of the process.

The school would like PTA support to engage Proludic to deliver and install a chute and safe surface surrounding. The quote is for £14,999 (the council will pay the VAT). The PTA agreed to this request

For future reference, Proludic can install a climbing frame for £9,000.

AB also asked if the PTA would support the events they have supported in the past ... M&M production event, Xmas parties / gifts, P7 year book. The PTA agreed to these requests

Correspondence (secretary)

GL asked about access for the PTA section of the school web site. AB said this was not yet available but the school continue to push for this.

GL stated he would work with SM to try and get some updates made. He will try and get previous minutes, the newsletters and a general status update made to the page.

AOCB

LD asked if she could buy a few new PTA tee shirts. PTA agreed

LD will look for first aid training available to PTA members and report back

LD ask AB if she could look to establishing a daily mile route for the school as this is viewed as a success in other schools. AB is happy to consider proposals

LD asked for guidance on donations to the "just giving fund page" for James Robertson (St Margaret's Pupil who needs specialist care). AB provided the guidance of the Council. Donations directly from the PTA would not be an issue for the school or the council. LD had an idea of donating funds raised from one specific stall at the Christmas Fayre to the James Robertson "just giving page". All agreed the sentiment of this was good.

LD discussed a Defibrillator for the school. AB mentioned that this has been discussed before and the complications of having trained staff to use it made this impractical. It was also mentioned that it would need to be accessible to the local area. It was decided that this is not a viable option for the School

Date of next meeting – 6th November. Agreed it should start at 7pm.

Meeting was closed at 9.00pm