

St Margaret's Parent Teacher Association

Session 2017 - 2018

Minutes of Annual General Meeting held on 25th September 2017

St Margaret's Primary School, Polmont

Welcome: **The meeting opened at 7.00pm**

Attended by - Jonathan Balloch (JB), Catriona Currie (CC), Louise Simpson (LS), Gordon Lawless (GL), Lisa Duncan (LD), Alison Drackford (AD), Ann Bateman (AB) Head Teacher, Yvonne Stuart (YS), Lee Conway (LC), Lynsey Simpson (LYS), Dawn Clark (DC), Jen MacAlpine (JM), Lisa Wilson (LW), Louise Arnott (LA)

Apologies: Amanda Rennie (AR), Jill Dickson (JD), Stacey Collier West (SCW) Deputy Head Teacher, Stacey McAllister (SM), Sara Louise Johnson (SLJ)

Welcome

JB welcomed and thanked everyone for attending the 2017 / 2018 PTA AGM

The minutes of the previous AGM (4th October 2016) were agreed

Chairpersons' report

JB thanked everyone for their support through the year. It has been an excellent year where we raised a huge amount of funds for the PTA. The support from parents & helpers, the school, the local community and the pupils at our full range of events this year has been fantastic. We could not do what we do without the support. Thank you.

Every year we learn a bit more about the events we run and how we can improve. Through the levels of social media and school communication, awareness for events has been excellent this year. This has reached out to the local community who have supported our PTA and the events we run. A big thank you to the community from the PTA.

AB took the opportunity to thank the PTA on behalf of the school for all the work they do. Budgets are once again tight so the help that the PTA can provide is really appreciated and does make a difference.

JB did announce that he would be standing down this year as his daughter has moved on to high school. He has enjoyed his 4 years as PTA Chairman (not always an easy time but always an enjoyable time). He thanked the PTA members for all their support and hard work during his time as Chairman and he wished us all the best as we carry on the good work. JB promised to attend as many events as he could.

As a massive thank you from the PTA to JB, LD presented him with a bottle of whisky. Enjoy and Thank you.

Treasurers Report

AD provided meeting attendees with a full set of accounts for the year.

They revealed that the PTA had raised £9,336.13 this year leaving us with a current account balance of £18,238.14

The Treasurer's Report is available on request.

Accounts Report was Proposed by GL & Seconded by LD.

Retiring Committee Members

JB formally announced that he was standing down as Chairman of the PTA.

Once again, the PTA thanked JB for his time as chairman and asked he keep in touch.

JB will hand over all duties to the new Chairperson (including the PVG responsibilities)

Election of New Committee

Chairperson – LD

Proposed by AD & Seconded by CC – LD duly re-selected as Chairperson

Vice Chairperson – YS

Proposed by LD & Seconded by AD – YS duly selected as Vice Chairperson

The meeting agreed that all other roles would remain the same

Treasurer - AD

1st Secretary – CC

2nd Secretary – GL (Agendas and Minutes)

Social Convenor – LS

Re-Adoption of Constitution

GL stated the Constitution had been updated and approved at an E-AGM last year. There were no alterations or ongoing amendments for current constitution & therefore this was to be re-adopted –

Proposed by LD & Seconded by CC

Note: AD will follow up on the discussion around “Trustees”. There is no mention of trustees in the constitution

AOCB –

On behalf of the school, AB thanked the PTA, the parents, the helpers and all the children for the massive amount of work and effort we put in each year. It is appreciated by all.

AGM CLOSED AT 7.30PM

Prepared GL 26.9.17