

St Margaret's Primary School Parents Teacher Association

Session 2017 – 2018

Meeting Monday 5th February 2017

Welcome: The meeting opened at 7.00pm. GL noted that the date on the agenda was wrong and has corrected the master.

Attended by: Catriona Currie (CC), Gordon Lawless (GL), Lisa Duncan (LD), Alison Drackford (AD), Yvonne Stuart (YS), Lee Conway (LC), Jen MacAlpine (JM), Jenny Watson (JW)

Apologies: Amanda Rennie (AR), Jill Dickson (JD), Sara Louise Johnson (SLJ), Louise Simpson (LS), Ann Bateman (AB) Head Teacher

Minutes of last meeting

The Bingo date of the last minutes was incorrect. It was confirmed as 16th March. Minutes of meeting dated 4th November were proposed by YS and seconded by JM

Financial Overview (AD)

AD reported a balance of £22425 but reminded all that we will shortly pay out £20000 to the playground equipment.

There were no new fund raising activities since the last meeting

115 Club Draw

The 115 club draw was made. Results are...

Prize winners... 1st = £30 2nd = £15 3rd = £15

February –	1 st prize ...	112 – Jonathan Balloch
	2 nd prize ...	32 – Gillie Wilson
	3 rd prize ...	14 – Debbie Paxton

Activities

The Christmas Disco was cancelled due to the icy conditions making the playground and surrounding area unsafe

Future Activities

- Dress Down Day – 2nd March
 - Kids can dress down and will donate Chocolate which LD will use to make Bingo prizes
 - JD will do the bag drop on 15th Feb
- Bingo Night – 16th March
 - Bingo will be the same format as last year ... with free Tea and coffee as part of the ticket cost
 - JW will investigate the use of a Bingo Machine for the numbers
 - LD will share the offer of ticket with PTA helper before making the general allocation
- Easter Disco
 - There had been discussions about an Easter Disco since the Christmas Disco was cancelled.
 - We discussed again and decided not to go ahead as there were too many other activities on-going and there was difficulty in ensuring enough PTA helpers

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- Summer Raffle
 - LD asked for all PTA member to put a call out for Summer Raffle prizes
 - LC has a contact in Historic Scotland and we try and for donation of prizes
 - To print the tickets, we need the top 3 prizes known by the end of March
 - Format of the Raffle and the prize draw will be the same as last year
 - We will look to get a stall in the Howgate centre again this year

Newsletter Update (CC)

CC reported the Newsletter is drafted and out for review. CC would add some details about the Playground equipment and its anticipate install dates

Social Convenor Updates

LS had confirmed in email that all lets are booked

Schools Update

There was no representative from the school for an update.

LD was able to share news on the Playground equipment. The Council approval has come through and the installation should start around Easter timeframe.

LD suggested we contact the Falkirk Herald to gain some publicity for the school and PTA

Correspondence (secretary)

GL had no update on access to the School Web Site to make PTA updates. JM said she could enquiry with a contact in the council for an update. (NOTE: JM has emailed to say the required access control feature is in testing and should be available soon ... fingers crossed)

GL confirmed that copies of all documents are stored in the One Drive location. This is accessed of the email web site.

AOCB

- JM mentioned the Awards for All scheme. LD and JM to review and Submit
- New Disco Supplier
 - GL had not identified anyone
 - It was suggested we put out a Facebook post asking for recommendation
 - It was also suggested we could run our own disco. JW has access to equipment to play the music. We could purchase lighting. License would be the only issue ... CC & YS to investigate licensing costs
 - There will be 2 discos in June ... dates TBC (school summer disco and P7 Leavers disco)
- Crazy Hair Day – planned for a Friday in June.
- Enterprise Fund Request – We received a letter from the pupils requesting a loan of £35 to buy material to generate stock for an enterprise stall. The PTA loved the idea and agreed to the loan ... interest free. CC will respond
- Gaming License – GL had not seen any communication on the gaming license which is usually due at the start of the year. GL to investigate
- LC gave an update on the PTA banner. The council could not help with a high-quality image of the school logo. LC will arrange to reproduce one as close as we can manage. We will verify its use with AB before we use it. LC says that the school can keep the high-quality image for future use
- YS asked if we had a contact at the Rotary Club. Nancy Rule has been a contact in the past. YS will chat with Nancy to see if there are any events the PTA can get involved with to help the rotary club and to raise PTA funds
- AD described plans for a cycling event in support of James Robertson. It is an event to raised awareness, not a fund raiser. PTA are happy to help if we can.

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Date of next meeting – 5th March. Start at 7pm.

Meeting was closed at 8.45pm