

St Margaret's Primary School Parents Teacher Association

Session 2017 – 2018

Meeting Monday 5th March 2018

Welcome: The meeting opened at 7.00pm.

Attended by: Catriona Currie (CC), Gordon Lawless (GL), Lisa Duncan (LD), Alison Drackford (AD), Yvonne Stuart (YS), Lee Conway (LC), Jenny Watson (JW), Amanda Rennie (AR), Sara Louise Johnson (SLJ), Louise Simpson (LS), Ann Bateman (AB) Head Teacher, Stacey Collier-West

Apologies: Jen MacAlpine (JM), Lynsey Simpson (LynS), Stacey McAlister (SMc), Louise Hunter (LH)

Minutes of last meeting

The year at the top of the minutes had 2017 ... should have read 2018.

Minutes of meeting dated 5th February were proposed by CC and seconded by AD

Financial Overview (AD)

AD reported that there were no financial changes since the last meeting.

AD would ask the bank on the progress of getting LD and YS added to the electronic banking

GL reported that the Gaming Licence had been paid and was received

115 Club Draw

The 115 club draw was made. Results are...

(numbers are accurate ... but apologies if any of the names are not spelt correctly)

Prize winners... 1st = £30 2nd = £15 3rd = £15

March –	1 st prize ... 93 – Jen MacAlpine
	2 nd prize ... 8 – Carri McCauley
	3 rd prize ... 70 – Jane Mason

Activities

There were no activities since the last meeting

Future Activities

- Dress Down Day – 9th March (new date set to avoid clash with World Book Day)
 - Bag drop has been made
 - The school will send out a tweet to confirm
- Bingo Night – 16th March
 - Bingo night has sold out
 - A Bingo Machine has been purchased
 - Lucky Dip prizes are ready to be wrapped
 - We will sell raffle tickets at the parent consultation evenings (Lisa Thursday, Gordon Monday)
- Easter Disco
 - We agreed not to host an Easter Disco this year

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- Summer Raffle
 - CC stated priority was to identify the top 3 prizes, so we can get tickets printed
 - CC will coordinate the ticket printing
 - We discussed prizes and agreed CC should buy the 1st and 2nd prizes, similar to last year (weekend DBB for two and Dinner for 2 at the Cromlix)
 - The draw will be made during the summer concert on the 5th June
 - We will try and organise a slot to sell tickets at the Howgate
- Summer Disco(s)
 - GL described the discussion with 3 Disco option that had come via our Facebook plea
 - Jordon French (an ex St Margarets pupil) was the front runner. After a discussion with the PTA members, we felt this would be a good fit
 - GL to meet Jordan and agree dates for the
 - Summer Disco – 22nd June
 - P7 Leavers Disco – date TBC

Newsletter Update (CC)

CC reported the Newsletter had been reviewed and is good to go.

Social Convenor Updates

LS took the action to book the Summer disco for 22nd June

Schools Update

AB opened by offering a massive thank you to the PTA and all of it's helpers who came together at the weekend to help clear the snow in the school car park and playgrounds. The school is genuinely overwhelmed by the support of the parents.

AB noted that the Playground equipment is on schedule for deliver after the Easter holidays at the end of the 10-week manufacturing phase. The climbing frame will be situated on the playing field next to the Muga and the slide will be on the right-hand side of the hill. Both areas will allow pupil access even during poor weather conditions. We also agree raise awareness via publicity is a good idea. On costings, AB confirmed the £5k from the school was available.

YS mentioned that the application for a grant was progressing. There were a few items being tweaked and SLJ agreed to provide feedback too.

Correspondence (secretary)

No new update on access to the School Web site.

AOCB

PTA Banners – LC reported that the design for 2 banners had been agreed. LC had talks with the Banner supplier in Edinburgh and had quotes for Standard and premium banners and for indoor or outdoor use. We agreed the indoor use banner was best for the PTA. Banners are 2m tall and 800mm wide. The standard cost is £72 plus VAT, Premium cost if £105 plus VAT. The PTA agreed to purchase 2 standard banners. LC to organize the order.

YS reported that she had contacted the Rotary club in Polmont. There were no real opportunities to collaborate on fund raising but we agreed to keep in touch.

The P7 year books were mentioned and we agreed PTA support. We will discuss in more details at the next meeting.

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Date of next meeting – 23rd April (a change due to the first Tuesday in April and May being school holidays. Start at 7pm.

Meeting was closed at 8.15pm