

Session 2018 - 2019

Minutes of Annual General Meeting held on 3rd September 2018

St Margarets Primary School, Polmont

Welcome: **The meeting opened at 7.05pm**

Attended by - Lisa Duncan (LD), Alison Drackford (AD), Yvonne Stewart (YS), Amanda Rennie (AR), Jen MacAlpine (JM), Sara-Lou Johnson (SLJ), Gordon Lawless (GL), Berny Kelly (BK), Stacey Collier West (SCW), Lee Conway (LC), Susan Higgins (SH), Jennifer Thomson (JT), Catriona Currie (CC), Louise Simpson (LS)

Apologies: Jill Dickson (JD)

Welcome

LD welcomed everyone & thanked them for coming along to the AGM. By way of an introduction, we went round the room and everyone introduced themselves.

The minutes of the previous AGM (1st September 2015) were agreed (Proposed GL, seconded by LS)

Chairpersons' report

LD reported another very good year for the PTA. Fund raising was very close to our best ever and this year had seen the completion of our project to buy and install playground equipment, 2 chutes and a climbing frame which have been received very well by the school children.

A few new fund-raising events were tried and a few favourites identified to be expanded. We held a crazy hair day which was a lot of fun. It aligned with the school walk event but the two combined worked well. We also had a hill walking event which was enjoyed by those that took part. We hope to grow the numbers for future walk events. The Bingo event was a great success again. As a result of the demand, we will be running 2 bingo events this year to try and ensure everyone gets a chance to join in. LD shared that the PTA are always keen to hear new ideas and feedback from Parents, Staff and Children.

A first this year was for the PTA to provide the school enterprise team with an interest free loan to fund the project they had for the year. This was a real-life scenario where the kids took the loan, ran their project, were able to raise funds for the project and fully repay the loan. The PTA will be happy to do this again in the future.

LD took time to extend thanks to all of the Parents, Staff and helpers that have made it such a successful year for the PTA. There was a special note of thank to Mrs Bateman who retired as Head Teacher at the end of the school year.

SCW took the opportunity to express the gratitude of the Leadership team and thanked the PTA and all the Parent helpers for their effort again this year. She agreed the school playground equipment was a great result and the children are loving it.

Treasurers Report

AD provided meeting attendees with a full set of accounts for the year.

They revealed that the PTA had raised close to £10,000 again this year. We had paid out funds on a few items, the largest amount being £20,119 for the School Playground equipment. This left us with a current account balance of £4,929.05

The Treasurer's Accounts are available on request and will be posted on the PTA web site in due course.

Accounts Report was Proposed by LD & Seconded by CC.

Retiring Committee Members

CC was stepping down as Communication Secretary but would be staying on as a committee member. The PTA thanked CC for her support in the role and looked forward to her continued input through the committee.

LD announced that for the short term, the Communication secretary role will be covered by the Vice Chair (YS). GL offered to help as required.

Election of New Committee

Chairperson – LD

Proposed by AD & Seconded by CC – LD duly re-selected as Chairperson

Vice Chairperson – YS

Proposed by JM & Seconded by GL – YS duly re-selected as Vice Chairperson

Treasurer - AD

Proposed by YS & Seconded by LD – AD duly re-selected as Treasurer

1st Secretary (Communications) – To be covered by Vice Chair

LD to monitor situation

2nd Secretary (Agendas, Minutes and Web) – GL

Proposed by LD & Seconded by AD – GL duly selected as 2nd Secretary

Social Convenor – LS

Proposed by YS & Seconded by GL – LS duly re-selected as Social Convenor

Re-Adoption of Constitution

No alterations or ongoing amendments for current constitution & therefore this was to be re-adopted –

Proposed by CC & Seconded by LS

AOCB –

LD shared details around on-going discussion to merge the Parent Council and the PTA. LD has been in discussion with a few Parent Council members as well as SCW from the School. LD has spoken to Connect (the Falkirk Council department) and part of the discussion explained that they recommend that Parent Council and PTA be combined. The main driver for this was based on liability insurance. As part of the Parent Council, any liability claim would be against the Parent Council where as just now, the PTA liability could be claimed against any individual member of the PTA.

LD reported that if we agree to merge we would call an EGM to dissolve the PTA. The PTA would then become a sub-committee of the Parent Council but would operate almost exactly as we do today.

The Parent Council has yet to meet for this school year. LD will continue to monitor the situation and report back.

AGM CLOSED AT 7.40PM

Prepared GL 4/10/18