

St Margaret's Primary School Parents Teacher Association

Session 2018 – 2019

Meeting Monday 3rd September 2018

Welcome: The meeting opened at 7.40pm (after the AGM)

Attended by: Lisa Duncan (LD), Alison Drackford (AD), Yvonne Stewart (YS), Amanda Rennie (AR), Jen MacAlpine (JM), Gordon Lawless (GL), Berny Kelly (BK), Stacey Collier West (SCW), Lee Conway (LC), Susan Higgins (SH), Jennifer Thomson (JT), Catriona Currie (CC), Louise Simpson (LS)

Apologies: Jill Dickson (JD), Sara-Lou Johnson (SLJ)

Minutes of last meeting

Minutes of meeting dated 4th June were proposed by AD and seconded by LD

Financial Overview (AD)

AD had provided a full financial report as part of the AGM. Current balance is £4929.05

Club Draw (currently 78 members)

This was the first draw for the year. Numbers are down on last year but we will continue to bring new members with costs based on the number of draws left for the school year (i.e. £9 for 9 remaining draws ... Note December is a double prize draw).

The club draw was made. Results are...

(numbers are accurate ... but apologies if any of the names are not spelt correctly)

Prize winners...	1st = £20 2nd = £10 3rd = £10
September –	1 st prize ... 35 – Shelley Baines
	2 nd prize ... 45 – Kirsty Jack
	3 rd prize ... 24 – Anne Lawless

Reminder for GL of minutes from June ...

We also discussed the need for a PTA Privacy Policy for the personal information we hold. GL will investigate, draft a policy and post it on the web site for next year.

Activities

- We held a crazy hair day which was a lot of fun. It aligned with the school walk event but the two combined worked well.
- We also had a hill walking event which was enjoyed by those that took part. We hope to grow the numbers for future walk events.
- The Summer disco was very well attended and raised £674. The new DJ was very good. One item of feedback was that the punch balloons were often the cause of concern or issue. It was agreed that we would run down the current stock of punch balloons and look for a different sales item in the future.

Future Activities

- Dress Down day – Friday 7th September (in support of the Bingo event)
 - Children will donate sweets / chocolate which will form the prizes for the bingo
 - LD will be in school on Friday 7th to collect all the donations

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- Bingo Night – Friday 21st September – 6pm
 - The bag drop will be done on Wednesday 5th September
 - GL has the bingo machine and will be bingo caller
 - LD has a list of helpers for the running the event
- Bags2School Collection – (End October)
 - PTA agreed to hold another bags2school collection. It does not raise a lot of money but it is easy to set up so we will give it another go.
 - GL will contact Bags to school and agree a collection date in last week of October
 - The bag drop will be early October before the October holiday (GL will not be available for bag drop)
- Halloween Disco – 2nd November
 - LS to organise the school Let for the event
 - Reminder that no marks are allowed to be worn at the disco (add to flyer)
 - GL will do the booker run for the disco
 - GL to book the disco (and 7th Dec for Christmas Disco)
- Christmas Cards
 - YS was organised timing with he school
 - The form will be dropped in the bags on 12th September and we are asking it be returned by 24th September
 - YS will ensure that GL has the correct form on the web site
 - The Nursery will do bags instead of tea towels this year. YS and AD will discuss option with the nursery team

Newsletter Update (CC)

No update but we will look to do a newsletter for later this year

Social Convenor Updates

LS will confirm all booking with the council

Schools Update

SCW reported that a lot of the school information had been shared in recent letters in the school bags. SCW did report one challenge as a P4 teacher had left the post. SCW has re-organised existing staff to provide cover and is in the process of recruiting a replacement teacher.

SCW reported that the school gates are now to remain open during the day and that guidance advises the school that children are escorted off the bus and on the bus

BK shared some thoughts on items the PTA could help the school to buy...

- BK reported that a new projector is required for use in the main school hall. The current one is old and if the sun happens to be out, it is very difficult to see what is being displayed. A new projector and backboard to display upon would help with school assembly and many class / parent events. BK estimates the cost to be approximately £7,000.
- Visualisers – a device for projecting class work to a screen. These would be great if the school could have one in each class. They are reasonably priced at around £25 each so £350 would provide these for each class.
- LD reminded the PTA that Mr Brockie (the music teacher) had asked for some support to buy keyboards (or other musical instruments)

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The PTS will consider all of these requests as they all seem very positive and useful to the school, children and parents.

Correspondence (secretary)

GL reported that he has access and can modify the PTA web site. There are areas like the menu options and tabs that GL does not have access to modify which would be useful going forward. SCW will get back to Gordon when she knows who will own the School Web tool.

GL asked the PTA to let him know of any updates they would like. GL noted that the list of Raffle supports is available on the one drive so GL will refresh the Supports of the PTA web page to reflect the most recent support we have received.

AOCB

Smartie Tubes – YS reported that she had rough costings of during the smartie tube fund raiser. Based on buying from Booker, each tube of smarties would cost around 37p which would mean around £148 to buy for the full school. If the tube was filled with 20p coins, it would only take 12 returned tubes to break even and any more than that would be PTA funds raised. We discuss other possible incentives such as awarding house point and SCW asked that we all take care when handling cash (wash our hand regularly). YS will continue to investigate and we will aim to do this in Feb 2019.

Xmas Fayre – LD reminded the PTA that the Xmas Fayre will be held on Sat 17th November. LD will be looking for helpers on Friday 16th (evening) and Sat 17th for the Fayre.

Defibrillator in the School – LD ask if we can investigate the opportunity to have a defibrillator in the school. All agree LD can investigate.

Cross Country helpers – YS asked the PTA to post on Facebook a note as the school Cross Country team (P5 to P7) is looking for helpers. SCW thought this was a good idea and encourage help in any of the school sport areas to be fed back to the school.

DVD of Nativity Play – YS asked if there would be a DVD of the Nativity Play this year. SCW reported that this was not possible due to privacy rules around some of the P1 pupils.

PVG – LD reported that she would contact the PVG organization to complete the transfer of PVG ownership from Johnathan Balloch to LD.

Date of next meeting – 1st October Start at 7pm.

Meeting was closed at 8.40pm