

First Aid Guidance (May 2022)

Our goal is provide a safe environment to all children during the school day.

Our First Aid Policy details the care that we provide to all pupils on a daily basis. Accidents can happen and this policy details how these are dealt with.

Bumps, Cuts, Scrapes

If a child has a small cut, bump, bruise from a trip or fall these are checked out, cleaned and appropriate first aid applied eg a plaster/small dressing. If a cut is bleeding profusely or is deep then a phone call will be made home for the child to be collected and the injury to be checked.

If your child has any allergies to latex or plasters please make us aware as soon as possible however latex free plasters and gloves are used in school generally.

Head Injury

If a child has a small bump to the head, we will assess the bump appropriately and an ice pack will be applied to bring down any lump or swelling. A phone call home will be made to advise parent/carer of the injury and the child will be monitored throughout the day.

If the bump is significant that a lump appears immediately, again the child will be assess, an ice pack given and a phone call will be made home. This will then be at parental discretion whether the child should be collected to be assessed and monitored however if the decision is made that the child is able to stay in school, they will be monitored and checked on throughout the day.

If the child is knocked unconscious then an immediate phone call home will be made for the child to be assessed by medical professionals. If transport is required, a member of staff can take the child to hospital with the parent to meet them, staff member will always transport in pairs in this situation to monitor the child during transport.

Broken bones

If a child suffers a broken bone during the school day, an immediate call home will be made and depending whether a parent can attend to school to self-transport their child to hospital as soon as possible, an ambulance will be called. The injury will be assessed and any basic medical attention required will be given in school until parent or ambulance arrives.

Returning to school following broken bones, a full risk assessment will be carried out and any arrangements will be discussed with parents/carers prior to returning.

Sickness/Upset Tummy

If a child is sick or has diarrhoea in class or in school, an immediate phone call home will be made for the child to be collected and it is Falkirk Council policy that the child should be kept home for 48 hours from the last bout of sickness or diarrhoea and then can return to school.

Epipen

All staff within St Margaret's are full trained on how to administer epipens and the proper procedures on contacting home and an ambulance if needed. All children who require epipens are identified so all staff are aware of who they are and what their allergy is so that all measures are put in place to keep them safe. Medicines are stored in areas which are handy for staff to grab if they are needed and help can be called for at any point. All staff are trained annually

Diabetics

Many members of staff are trained in diabetic care and training from the diabetic team is carried out annually. We approach each child with diabetes differently as everyone manages the condition differently. We work closely with the families as well as the children to ensure we have a plan in place that works for everyone. Class teachers are also given guidance and help from a support for learning assistant is available at all times. We also work hard to allow the child to become more independent in living with the condition as they move further up the school and onto high school.

Allergies

Food/other allergies – advise of any allergies should be given to school as soon as possible following diagnosis. Any medications required should be handed into the school office and the relative paperwork completed. Medications required to be kept in class, the class teacher will be advised of the procedure for this.

Administration of medication

If a child requires medication, this can be handed in to the school where the appropriate paperwork will be completed by parent. The medication is kept locked in our medical room and will be given as required.

For any long term daily medications required, again these are kept locked in our medical room and will be given as required and signed for daily.

Inhalers required by children are kept in the child's class and paperwork is completed by parents for this. Assistance can be given by a member of staff if the child is unsure how to use this themselves.

All medications handed into school must be prescribed and clearly labelled with the pharmacy labels. School cannot give e.g. calpol to children. Medications are recorded and expiry dates checked regularly, you will be notified if your child's medication is running low or coming to its expiry date so replacements can be given in.

Our first aiders are:

All of our SFLA staff are available to deal with any medical issues as well as our clerical staff who are based within the office.